

OFFICE OF THE ILLINOIS ATTORNEY GENERAL

Procurement Policy Compliance and Monitoring Board

PPCMB Board Special Meeting Minutes

Friday, May 30, 2025

**** Began Recording****

Karla Schreiber, Chairperson, called the meeting to order at 10:07 a.m. and made a prefatory statement that the meeting was being conducted pursuant to the PPCMB's Remote Attendance Policy, as posted on the website of the Office of the Attorney General.

Roll Call

Board Members Springfield:

Lisa Kaigh – Present via Webex remotely

Pam Blackorby – Present via Webex in the Springfield Office

Board Members Chicago:

Karla Schreiber – Present via Webex

Matt Rogina- Present via Webex in the Chicago Office

Maxwell Schmidt- – Present via Webex remotely

Non-Board Members Chicago:

Kathy Tedesco- Present via Webex in the Chicago Office

Eileen Pratt- – Present via Webex remotely

A quorum of the PPCMB was in attendance.

Review of Special scheduled Meeting Minutes on May 21, 2025

Karla Schreiber asked the Board if there were any comments, questions or concerns regarding the draft minutes of the scheduled Board meeting, held on May 21, 2025. No comments, questions or concerns were received from the Board. Karla Schreiber asked that the minutes of these meetings be approved as presented. Pam Blackorby so moved, and Lisa Kaigh seconded the motion. A roll call vote of the Board members was taken, and “yes” votes were received from Karla Schreiber, Pam Blackorby, Matt Rogina, Max Schmidt and Lisa Kaigh. The motion to approve the minutes passed unanimously.

Old Business-

There was no old business

New Business

Agenda item 1: FY 26 Adobe Enterprise Subscription

Eileen Pratt, PO stated that Chief Technology Officer submitted a request to renew Adobe Enterprise Subscription (1), Acrobat Premium (1200), Adobe Acrobat (2) Adobe Apps Edition (14) and Adobe captivate Licenses. Adobe Enterprise Subscription, Adobe Acrobat Premium / Adobe Acrobat Enterprise and Adobe Apps Edition (Creative Cloud for Enterprise) are level tools for user management, security, and deployment, and Centralized license management for IT, also used for creating, editing, managing, and securing PDF documents. This is used for document preparation, secure sharing, and workflow automation.

Office Services will process a purchase order for Adobe software and services through SHI via the Carahsoft NASPO Contract (NVP-2018-CLOUD-0006 Master contract number AR2472) for \$147,912.17.

Karla Schreiber asked if there were any comments or questions regarding the documentation for this purchase.

No comments or questions were received from the Board.

Agenda item 2: FY26 Lease of Pitney Bowes Mailing Machines

Eileen Pratt, PO stated that Office Services is requesting to lease the following equipment from Pitney Bowes Inc. under the NASPO Master Contract (#23-510CPOGS-CPOGS-P-45094):

- One (1) SendPro MailCenter 3000 Postage Machine and Meter
- Seven (7) SendPro C425 Lite Postage Machines with Meters
- One (1) MailCenter 3000 Springfield/StateRAMP Certification Software Platform

The current fleet of postage machines has reached end of life and must be replaced. The proposed lease term will run from July 1, 2025 through June 30, 2028.

Office Services will secure a Purchase Order with Pitney Bowes Inc. for the lease of the above equipment under the NASPO Master Contract. The total cost over the 36-month term will be \$624,806.28.

Karla Schreiber asked if there were any comments or questions regarding the documentation for this purchase.

No comments or questions were received from the Board.

Agenda item 3: FY26 Renewal of Cloudrise

Karla Schreiber noted that documentation for this purchase was not received in time to go into the packet and presented to the Board for review. This item will be placed on the agenda under new business at our next special or regularly scheduled meeting.

Karla Schreiber asked if there were any comments or questions regarding this purchase.

No comments or questions were received from the Board.

Agenda item 4: FY26 ZOOM Video Enterprise License and Technical Support Renewal

Eileen Pratt, PO stated that the Chief Technology Officer has submitted a request to renew Zoom Video Enterprise, Zoom Video Communications, Zoom Events licenses and Technical Support for Fiscal Year 2026. Zoom will be utilized by Attorney General Staff to carry out daily work responsibilities as well as attend court appearances.

Zoom is the leader in modern enterprise video communication, with an easy, reliable cloud platform for video and audio conferencing, collaboration, and webinars across mobile devices, desktops, telephones, and room systems. Zoom Room is the original software-based conference room solution used around the world for conferences, and training rooms, as well as courtrooms.

Office Services requested quotes from Carahsoft. Carahsoft provided a quote of \$122,374.80. The term for this renewal will be 8/27/25 through 8/26/26, via the NASPO Master Contract AR2472 (18CPOGS006).

Karla Schreiber asked if there were any comments or questions regarding the documentation for this purchase.

No comments or questions were received from the Board.

Public Comments

Karla Schreiber asked if any members of the public were present at the telephonic meeting and wished to make a public comment. No public comments were received.

Karla Schreiber called for a motion to adjourn the meeting. Pam Blackorby so moved and Max Schmidt seconded the motion. A roll call vote of the Board members was taken, and “yes” votes were received from Karla Schreiber, Max Schmidt, Pam Blackorby, Matt Rogina and Lisa Kaigh. The motion to adjourn passed unanimously.

The meeting adjourned at 10:15 am.

*Recording ended**